



Faith Islamic Academy
152 E. Steels Corners Rd
Cuyahoga Falls, Ohio 44224
330-926-9407

www.faithislamicacademy.org



Chromebook Policy Handbook Student Pledge and Signature Pages

- I will take good care of my Chromebook.
- I will never leave my Chromebook unattended, unsecured, or unsupervised location.
- I will never loan my Chromebook to other individuals or family members.
- I will know where my Chromebook is at all times.
- I will keep food/beverages away from my Chromebook as these may cause serious damage to the device.
- I will not disassemble any part of my Chromebook or attempt any repairs.
- I will protect my Chromebook by always carrying it with two hands to avoid damage.
- I will use my Chromebook in ways that are appropriate for education.
- I will not place decorations (stickers, markings, writing, etc.) on any Chromebook
- I will not modify, remove, or destroy any school device including identification labels.
- I understand that the Chromebook as well as my faith Islamic academy Google account, are subject to inspection at any time without notice and remains the property of Faith Islamic Academy.
- I will be responsible for all damage or loss caused by neglect or abuse caused by my actions or the actions of others.
- I agree to pay \$25 technology fee and the fees involved for repairs or the full replacement cost of my Chromebook, power cord/charger, and case in the event
- I agree to return the Chromebook, power cord/charger, and case in good working condition at the end of each school year.
- I will follow all policy statements regarding technology acceptable use, code of conduct issues, and homework policies found in the FIA Chromebook Policy Handbook and the FIA Family Handbook.



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Student Account Policy

As you may know, Google offers a wide variety of online resources, many of which are tailored for education. We have created usernames and passwords for Faith Islamic Academy students through Google G-Suite for Education. A username and password will be provided for all students. Faith Islamic Academy has oversight and administrative rights over these accounts. Also, certain features - including email, Google plus, chat, hangout, in short all the social media apps, have been disabled. The following services are available to each student and hosted by Google as part of FIA's online presence in Google Apps for Education:

- Docs - a word processing, spreadsheet, drawing, and presentation toolset that is very similar to Microsoft Word, Apple Pages
- Sheets- spreadsheet application similar to MS Excel, Apple Numbers
- Slides- presentation application similar to MS PowerPoint, Apple Keynote
- Forms-data collection, surveys, quizzes
- Calendar - an individual calendar providing the ability to organize schedules, daily activities, and assignments
- Sites - an individual and collaborative website creation tool
- Classroom - designed to help teachers create and collect assignments paperless
- 3rd Party Apps/Extensions such as Screencastify

Students will be able to use Google Drive and Classroom for the purposes of storing and sharing files, creating and turning in digital assignments, collaborative online work, particularly in the classroom. All their online work on these accounts is subject to the oversight of Faith Islamic Academy. Teachers who use these features will be regularly monitoring the accounts as they are property of FIA through logging into the account, as well through walking around the classroom during instruction, using Tec Pilot teacher tools to monitor student activity, and visiting the revision history if needed. Students are not permitted to change passwords nor should they attach a personal picture to their account. Also, no personal student information is collected by Google for commercial purposes. The school's use of student information is solely for education purposes. Student information that is "collected" by Google is described as (projects, documents, files, username and password). Students will be encouraged to collaborate online at school through school-issued Google accounts. Faith Islamic may also create student accounts in other applications (ex. Khan Academy, Xtra Math, Canva, etc.). As with the Google accounts, these accounts will be for educational use only and are subject to monitoring by Faith Islamic Academy.



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Student and Parent Chromebook Signature Page

_____ (both student and parent) accept full responsible for the Chromebooks and student accounts as outlined in the Acceptable Use Policy as I use these devices and accounts every day in school.

User Agreement

Student Agreement

Rules and regulations are necessary in order to offer technology opportunities to our students. In order to use technology resources, I agree to abide by **all** guidelines and policies as stated in this document and the FIA Family Handbook.

Student's Name (Print): _____ Homeroom _____

Student Signature: _____ Date: _____

Parent/Guardian Agreement

As the parent or legal guardian of the student signing above, I have read the Chromebook and Student Account policies and grant permission for my child to access a Chromebook and have school-issued accounts for educational purposes. I understand that my child will be held liable for violations of this agreement. I understand that Chromebooks and technology resources are intended for educational purposes only. I agree to pay the \$25.00 technology fee and any fees associated with Chromebook repairs or replacements as outlined in the Chromebook policy.

Parent Signature: _____ Date: _____